

Notice of Meeting



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Governance and Ethics Committee

Monday 15 June 2020 at 4.00pm

This meeting will be held in a virtual format in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020

Please note: The Council will be live streaming its meetings.

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<https://westberks.gov.uk/governanceethicscommitteelive>

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Date of despatch of Agenda: Friday 5 June 2020

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser/Stephen Chard on (01635) 519045/519462

e-mail: moira.fraser@westberks.gov.uk / stephen.chard@westberks.gov.uk

Further information and Minutes are also available on the Council's website at

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WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 15 June 2020
(continued)

To: Councillors Jeff Beck (Chairman), Jeremy Cottam (Vice-Chairman), Barry Dickens, Rick Jones, Jane Langford, Tony Linden, Thomas Marino, David Marsh, Geoff Mayes, Andy Moore and Claire Rowles

Substitutes: Councillors Adrian Abbs, James Cole, Lourdes Cottam, Carlyne Culver, Roger Hunneman, Owen Jeffery, Steve Masters and Garth Simpson

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	
2	Minutes To approve as a correct record the Minutes of the meetings of this Committee held on 27 April 2020 and 14 May 2020.	1 - 8
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4	Forward Plan Purpose: To consider the Forward Plan for the next 12 months.	9 - 12

Governance Matters

5	2019/20 External Audit Fee and External Audit Plan/Scope Purpose: To inform Members of the proposed 2019/20 external audit fee and proposed external audit plan for 2019/20.	13 - 44
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Agenda - Governance and Ethics Committee to be held on Monday, 15 June 2020
(continued)

- 6 **Exclusion of Press and Public**
RECOMMENDATION: *That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item.*

Part II

- 7 **Risk Management Q4 of 2019/20 Report** 45 - 80
(Paragraph 3 – information relating to financial/business affairs of particular person)
(Paragraph 5 – information relating to legal privilege)
(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: To highlight the corporate risks that need to be considered by Corporate Board and to outline the actions that are being taken to mitigate those risks.

Sarah Clarke
Service Director (Strategy and Governance)

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

